

**OLDHAM COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

6:30 pm, May 11, 2017
Main Library 308 Yager Avenue LaGrange, KY 40031

Call to Order

The May, 2017, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:26 pm by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees also present were Virginia Brown, David Hutchinson, Jennifer Proud, and Lonnie Hardin. Chris Bischoff attended as Regional Librarian. Also present was Library Director Susan Eubank.

Invitation for Public Comment:

No public in attendance.

Consent Agenda

Corrections to the April 13, 2017 meeting were discussed. A motion to approve the minutes of the April 13, 2017 meeting with such corrections was made by David Hutchinson and seconded by Virginia Brown. The minutes of the April 13, 2017 meeting, as corrected, were approved.

New Business

Library Director Search,

Closed Session. President Sallie Haynes made a motion that the Oldham County Library Board go into closed session under KRS 61.810, Section one, Subsection f [written as KRS 61.810(1)(f)] to discuss hiring a new Library Director. The motion was seconded by Virginia Brown and passed by the Board. Nelda Moore of Nelda Moore Library Consulting, Chris Bischoff, KDLA Regional Librarian, and Susan Eubank, Library Director were invited to stay. The Board, Nelda Moore of Nelda Moore Library Consulting, Chris Bischoff, KDLA Regional Librarian, and Susan Eubank, Library Director went into closed session at 6:31 pm.

The Board came back into open session at 6:50 pm. A motion was made by Sallie Haynes to invite the top six candidates to be interviewed on the date of June 5, 2017, at 9:00 am at the Main Library in LaGrange and to provide a \$350 stipend for travel for out of state travel. The motion was seconded by Virginia Brown and passed by the Board.

Health Insurance Review

David Hutchinson made a motion to renew the Humana Health Savings Account Plan from the Phil Brown Insurance Agency, Inc. The motion was seconded by Lonnie Hardin and passed by the Board.

Two proposals were reviewed for the Main Library's carpet and upholstery cleaning but the item was tabled in order to seek a third proposal.

A Memorandum of Agreement with the Department of Corrections was discussed. A motion was made by Virginia Brown to approve the memorandum of agreement. The motion was seconded by Jennifer Proud and passed by the Board.

Old Business

Personnel policy reviews and Goshen Library update were tabled pending further information.

Director's Report

Friday, April 28th the Mahan Library on the grounds of the Creasey-Mahan Nature Preserve experienced a Category EF-1 tornado. The Library suffered minimal damage but was closed to the public from Saturday, April 29 through Wednesday, May 3rd.

The Library Certification Committee of the Education and Workforce Cabinet in Frankfort are revising some of the verbiage and requirements for the certification of public librarians.

Ms. Eubank handed out an annotated packet from the “*Statistical Report of Kentucky Public Libraries for Fiscal Year 2015-2016.*” This document is a compilation of all of Kentucky’s public libraries’ Annual Reports. The full report is on-line at <http://kdla.ky.gov/librarians/plssd/Pages/LibraryStatistics.aspx>.

Report from KDLA:

Regional Librarian Chris Bischoff reported on current activities of the Kentucky Department for Libraries and Archives and offered a report on “the trustee’s guide to using e-mail for library business.”

Communications

Two letters were distributed

Adjourn

A motion to adjourn the meeting was made by David Hutchinson and seconded by Virginia Brown. The meeting was adjourned at 7:23 pm.

President

Secretary

Date Approved